

Template

Place Card Templates

Our place card templates can help you organize your dinner party guests. Choose from our basic template that works for any type of event or the holiday design that can help add some fun to your table.

Templates Included:

- 3 Basic Design**
- 7 Holiday Design**

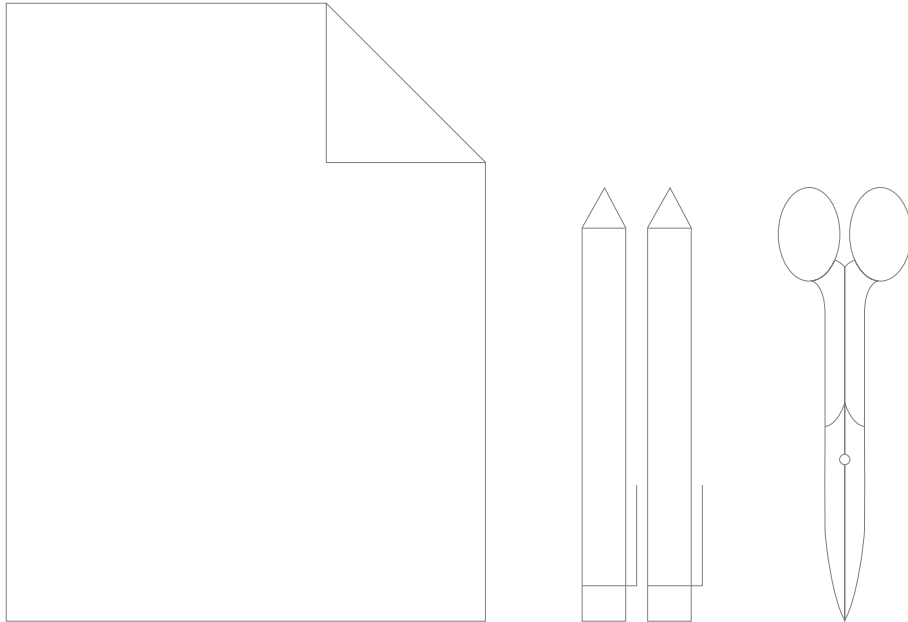
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Hammermill®

Template Instructions

Place Card Templates

Help make your table more festive with our holiday place card design or choose our basic design template which can be used anytime of year.



What You Will Need

Hammermill® Premium Color Copy Cover, 80lb

Scissors

Pen **Optional*

Note: This activity involves using scissors. Have an adult cut out the templates for any little ones.

Instructions

1. Decide which design will work best for your dinner party.

2. You can either download the Word doc. template and type in each name, or print them out and write the guests' name in yourself.

3. Print the chosen design.

4. Cut along the dotted lines.

5. Once each place card is cut out, fold them in half.

6. Write your guest's name on the front of the place card.

7. Use the place cards to plan your seating arrangement before the party starts.

